

<p style="text-align: center;"><b>GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS</b> Meeting Minutes - June 08, 2012</p>
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The Georgia Composite Board of Professional Counselors, Social Workers and Marriage and Family Therapists met on Friday, June 08, 2012, at 237 Coliseum Drive, Macon, Georgia with the following members present:

**MEMBERS PRESENT:**

Bonnie Barker, LPC, Chair  
Jack Perryman, LPC  
Tommy Black, LPC  
William C. Bacon, MFT  
Robert King, CSW  
Tonya Barbee, CSW  
Eunice Mixon, Consumer Member  
Richard Long, MFT  
Steve Livingston, MFT

**BOARD MEMBERS ABSENT:**

Ben P. Marion, CSW, MFT, Vice-Chair

**ADMINISTRATIVE STAFF PRESENT:**

Tanja Battle, Assistant Division Director, Executive Director, HC 2  
Brig Zimmerman, Executive Director, HC 1  
Tricia Downing, Senior Assistant Attorney General  
Itovia Evans, Licensure Supervisor  
Amanda M. Allen, Board Support Specialist, HC 1

**GUEST ATTENDEES:**

Sue Fort, Executive Director, NASW  
Jerry Gardner, Elite Cont. Education

**Bonnie Baker, Chair, established a quorum of the Board was present and called the Board meeting to order at 9:05 a.m.**

**Agenda:**

**Long motioned, King seconded, and the Board voted to approve the agenda with late agenda items added. None opposed, motion carried.**

**Minutes:**

**Bacon motioned, Long seconded, and the Board voted to approve the following meeting minutes as presented. None opposed, motion carried.**

- **May 11, 2012**

**Board Chair Report:**

1. Ms. Barker, Chair announced that Mr. Tommy Black, LPC Board Member would be attending the NBCC Annual Conference scheduled for August 8-11, 2012. Mr. Black will present a report to the Board the next scheduled meeting date following the conference.

### **Executive Director's Report:**

1. Ms. Battle presented suggested revisions to the shared Epiware site with the Board. The Board agreed to work with the changes.

**Livingston motioned, Barbee seconded, and the Board voted to accept the Executive Director's report as presented. None opposed. motion carried.**

### **Correspondences:**

Correspondences received between scheduled Board meetings were reviewed and discussed.

- Jerry Gardner, Elite Continuing Education (in attendance)
- Carol Collier, Kaleem Rahman, Margie Gill, Christopher Doris, Mary Ellen Hughes and Julie Goodwin

**Black motioned, Bacon seconded, and the Board voted to allow the administrative staff to respond to all correspondences presented to the Board as directed. None opposed, motion carried.**

### **Petition for Variance/Waiver Requests:**

- Becker, Callie- Rule 135-3.03

**Barbee motioned, King seconded, and the Board voted to deny the variance/waiver request. Insufficient evidence provided to prove hardship. None opposed, motion carried.**

### **Public Rule Hearing:**

#### **Guest Attendees:**

Sue Fort, Executive Director, NASW  
Jerry Gardner, Elite Cont. Education

### **SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS, AND MARRIAGE AND FAMILY THERAPISTS RULE FOR CHAPTER 135-6, REGULATION OF LICENSES, RULE 135-6-.04, REVOCATION OF EXPIRED LICENSES AND REINSTATEMENT OF EXPIRED LICENSES**

**Purpose:** The purpose of this rule is to define the requirements for licensure by reinstatement after five years of lapsed or revoked status.

**Main Features:** The amendment extends the current one year criteria to five years for the retake of the exam requirement for reinstatement, and provides for individuals previously licensed in Georgia who are currently and have continuously been licensed and practicing in other states or jurisdictions not to have to retake the licensure examination.

### **DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS**

**CHAPTER 135-6, REGULATION OF LICENSES, RULE 135-6-.04, REVOCATION OF EXPIRED LICENSES AND REINSTATEMENT OF EXPIRED LICENSES**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

**135-6-.04 Revocation of Expired Licenses and Reinstatement of Expired Licenses. Amended.**

(1) Failure to renew a license by the end of the established late renewal penalty period, ~~which is~~ December 31 of even numbered years, shall have the same effect as a revocation of said license and reinstatement of the license shall be in the discretion of the Board. If an application for reinstatement is submitted to the Board ~~after December 31 of even numbered years but~~ within one five (5) years of the expiration date of the license, the Board shall require documentation of thirty five (35) hours of continuing education activities for each EACH renewal cycle missed, a minimum of thirty five (35) of which must have been ~~that were~~ completed within two years of the date the reinstatement application is received by the Board, and payment of a late renewal penalty fee as set by the Board (See Fee Schedule). At its discretion, the Board may require additional information.

(2) If an application for reinstatement is submitted to the Board more than ~~one five (5) years~~ after the expiration of a license, an applicant must ~~apply for licensure by examination following the procedures set out in Chapter 135-3. The applicant must satisfy the current requirements for licensure at the time of reinstatement as set out in Chapter 135-5. In order to meet these requirements, the applicant may use any qualifying education, experience and supervision, including any which were applied toward his/her previous application for licensure, but must, upon approval of his/her application by the Board, take and pass the licensing examination~~ provide the following with their application:

(a) A completed application for reinstatement, the required fee and documentation of thirty five (35) hours of continuing education activities that were completed within two years of the date the reinstatement application is received. In addition, the applicant must (re)take and pass the required licensing examination. However, the (re)taking of the exam is not required if an applicant for reinstatement is currently, and has continuously been, licensed and practicing in another state/jurisdiction whose licensure requirements meet or exceed the current Georgia licensure requirements. All other provisions apply.

(b) In order to meet the requirements listed above (2), the applicant may use any qualifying education, experience and supervision, including any which were applied toward his/her previous application for licensure.

**Authority: O.C.G.A. 43-1-4, 43-1-19, 43-1-25, 43-10A-5, 43-10A-15 and 43-10A-17**

**King motioned, Long seconded, and the Board voted to adopt Rule 135-6-.04, Revocation of Expired Licenses and Reinstatement of Expired Licenses as posted for the 30-day minimum requirement. None opposed, motion carried.**

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## **SYNOPSIS OF PROPOSED CHANGES TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS, AND MARRIAGE AND FAMILY THERAPISTS RULE FOR CHAPTER 135-6, REGULATION OF LICENSES, RULE 135-6-.06, INACTIVE STATUS**

**Purpose:** The purpose of this rule amendment is to clarify the license types eligible for inactive status and change the time frame to reactivate.

**Main Features:** The amendment clarifies the Board's non-acceptance of an inactive status request for an associate level license, and to update the time frame and requirements for re-activation or reinstatement.

### **DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA COMPOSITE BOARD OF PROFESSIONAL COUNSELORS, SOCIAL WORKERS AND MARRIAGE AND FAMILY THERAPISTS CHAPTER 135-6, REGULATION OF LICENSES, RULE 135-6-.06, INACTIVE STATUS**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

#### **135-6-.06 Inactive Status. Amended.**

(1) Inactive licensure status is not available for Associate Professional Counselors or Associate Marriage and Family Therapist licensees.

~~(1-2)~~ A licensee who does not intend to practice in Georgia and who therefore does not intend to practice or to use the title Professional Counselor, Social Worker, or Marriage Aand Family Therapist may apply to convert an active license to inactive status. An individual who holds an inactive license will not be required to renew their license or to satisfy the biennial renewal requirements.

~~(2 3)~~ A license may remain inactive for no more than ~~six~~ five (5) years from the date the status is converted to inactive by the administrative staff. If a licensee has not applied to reactivate their license before the ~~six~~ five (5) year deadline, the license will be revoked for failure to reactivate. ~~In order to obtain a new license, a person whose license has been revoked for failure to reactivate must apply for reinstatement licensure by examination following the procedure set out in Chapter 135-3. The applicant also must satisfy the current requirements for licensure set out in Chapter 135-5. In order to meet these requirements the applicant may use any qualifying education, experience and supervision, including any which was applied toward their previous application for licensure, but must, upon approval of their application by the Board, take and pass the licensing examination.~~

~~(3 4)~~ A person who holds an active license may apply for inactive status in the following manner:

(a) Request in writing that Submit a completed, signed, notarized "Request for Inactive Status" application to the Board place the license into inactive status. There is no fee to apply for inactive status;

~~(b) Submit an affidavit affirming that while on inactive status the licensee will not in any~~

way indicate or imply: that they hold an active Georgia license; or that they practice as a Professional Counselor, Social Worker, or Marriage and Family Therapist; or use within the State of Georgia any words, letters, titles or figures which indicate that they are a Professional Counselor, Social Worker, or Marriage and Family Therapist; and

(e-b) Submit ~~their biennial renewal~~ the license pocket card, ~~but retain their decorative wall certificate with the application.~~

(4 5) A person who holds an inactive license may apply to reactivate their license within five (5) years or less from date active status was converted to inactive status by the administrative staff in the following manner:

(a) Submit an Application for Reactivation;

(b) Submit the reactivation fee (see fee schedule); and

(c) Submit evidence that the licensee has ~~satisfied the current~~ obtained thirty five (35) hours of continuing education pursuant to Board rule 135-9 within two (2) years of the date of the application for reactivation. ~~requirement for renewal set out in Chapter 135-9. Such evidence shall include a description of the continuing education activities completed, along with photostatic copies of the documentation outlined in Rule 135-9 .03.~~

(5) ~~(d)~~ Upon receipt of the application, the fee and continuing education documents, and upon approval by the Board, ~~shall reactivate the applicant's original license~~ the license will be reactivated.

~~(5-6)~~ After five (5) years of inactive status, an Application for Reinstatement must be filed pursuant to Board rule 135-6-.04.

**Authority: O.C.G.A. 43-1-22**

**Long motioned, Livingston seconded, and the Board voted to adopt Rule 135-6-.06 Inactive Status as posted for the 30-day minimum requirement. None opposed, motion carried.**

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**Perryman motioned, Black seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General's, Cognizant, and Professional Practice Reports. Voting in favor of the motion were those present who included Board members: Barker, Perryman, Black, King, Barbee, Bacon, Livingston, Long and Mixon.**

**At the conclusion of Executive Session on Friday, June 08, 2012, Ms. Barker declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq.**

**Applications:**

**Bacon motioned, Livingston seconded, and the Board voted to accept the following Marriage & Family Therapists applications as presented. None opposed, motion carried.**

**ASSOCIATE MARRIAGE & FAMILY THERAPIST BY EXAM:**

- |         |   |
|---------|---|
| 1. C.E. | Pending the receipt of additional information |
|---------|---|

**MARRIAGE & FAMILY THERAPIST BY EXAM:**

- |         |                          |
|---------|--------------------------|
| 1. S.C. | Approved to sit for exam |
|---------|--------------------------|

**MARRIAGE & FAMILY THERAPIST BY EXAM WAIVER:**

- |         |   |
|---------|---|
| 1. N.C. | Pending the receipt of additional information |
|---------|---|

**Perryman motioned, Black seconded, and the Board voted to accept the following Professional Counselors applications as presented. None opposed, motion carried.**

**ASSOCIATE PROFESSIONAL COUNSELOR – CONTRACT CHANGES:**

- |                        |                           |
|------------------------|---------------------------|
| 1. Dowdell, Nathlie    | Contract changes approved |
| 2. Haralson, Constance | Contract changes approved |
| 3. Sweitzler, Brent    | Contract changes approved |
| 4. Whatley, Rayvene    | Contract changes approved |

**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM:**

- |           |                          |
|-----------|--------------------------|
| 1. A.B.   | Approved to sit for exam |
| 2. J.K.   | Approved to sit for exam |
| 3. K.L.   | Approved to sit for exam |
| 4. D.P.L. | Approved to sit for exam |
| 5. E.S.   | Approved to sit for exam |
| 6. P.W.   | Approved to sit for exam |
| 7. D.W.   | Approved to sit for exam |
| 8. A.W.   | Approved to sit for exam |

**ASSOCIATE PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

- |                       |  |
|-----------------------|--|
| 1. Busby, Teresa      | Approved for licensure                                 |
| 2. Clark, Faye        | Approved for licensure                                 |
| 3. Domingos, Ayana    | Approved for licensure                                 |
| 4. Evans, Tonika      | Approved for licensure                                 |
| 5. Gage, Haley        | Approved for licensure                                 |
| 6. Holmes, Yvonne     | Approved for licensure                                 |
| 7. Holston, Labreeska | Approved for licensure                                 |
| 8. Leech, Melanie     | Approved for licensure                                 |
| 9. Mayer, Stephanie   | Approved for licensure                                 |
| 10. J.O.              | Approved pending the receipt of additional information |

11. Parker, Millicent	Approved for licensure
12. Paxton, Amber	Approved for licensure
13. Pierce, Sarah	Approved for licensure
14. Shope, Monie	Approved for licensure
15. Tutah, Valerie	Approved for licensure

**LICENSED PROFESSIONAL COUNSELOR BY EXAM:**

1. C.B.	Pending the receipt of additional information
2. C.B.	Pending the receipt of additional information
3. B.B.	Approved to sit for exam
4. S.B.	Approved to sit for exam
5. I.D.	Approved to sit for exam
6. C.D.	Approved to sit for exam
7. M.E.	Approved to sit for exam
8. C.M.	Approved to sit for exam
9. B.O.	Approved to sit for exam
10. L.P.	Approved pending the receipt of additional information

**LICENSED PROFESSIONAL COUNSELOR BY EXAM WAIVER:**

1. Burch, Amanda	Approved for licensure
2. Chung, Mijin	Approved for licensure
3. Cosson, Cynthia	Approved for licensure
4. Craig, Angela	Approved for licensure
5. Daniels, Samantha	Approved for licensure
6. Godfrey, Barry	Approved for licensure
7. Haines, Kathy	Approved for licensure
8. Hale, Lynn	Approved for licensure
9. Izzard, Laklieshia	Approved for licensure
10. C.J.	Approved pending the receipt of additional information
11. Johnson, Nathaniel	Approved for licensure
12. Letih, Dona	Approved for licensure
13. Love, Lakeesha	Approved for licensure
14. Marks, Amanda	Approved for licensure
15. Merritt, Kimberly	Approved for licensure
16. C.P.	Pending the receipt of additional information
17. Parker, Thomas	Approved for licensure
18. Schneider, Kerry Jo	Approved for licensure
19. Taylor, Janae	Approved for licensure
20. Watts, Jodi	Approved for licensure
21. White, Kandis	Approved for licensure

**LICENSED PROFESSIONAL COUNSELOR BY ENDORSEMENT:**

1. Callicut, Ashley	Approved for licensure
2. Calvin, Jemecia	Approved for licensure
3. Gottlieb, Jessica	Approved for licensure
4. Halibur, Duane	Approved for licensure
5. Hatfield, Amy	Approved for licensure

- |                    |   |
|--------------------|---|
| 6. Hopkins, Nicole | Approved for licensure                        |
| 7. S.W.            | Pending the receipt of additional information |

**Barbee motioned, Mixon seconded, and the Board voted to accept the following Social Workers applications as presented. None opposed, motion carried.**

**CLINICAL SOCIAL WORKER BY EXAM:**

- |           |   |
|-----------|---|
| 1. J.A.S. | Approved to sit for exam                      |
| 2. A.B.   | Pending the receipt of additional information |
| 3. L.C.   | Pending the receipt of additional information |
| 4. T.C.   | Denied, does not meet supervision requirement |
| 5. R.C.   | Approved to sit for exam                      |
| 6. P.C.   | Approved to sit for exam                      |
| 7. D.H.R. | Pending the receipt of additional information |
| 8. A.M.   | Approved to sit for exam                      |
| 9. M.R.   | Approved to sit for exam                      |
| 10. L.S.  | Approved to sit for exam                      |
| 11. L.S.  | Pending the receipt of additional information |
| 12. T.S.  | Approved to sit for exam                      |
| 13. T.W.  | Approved to sit for exam                      |
| 14. S.W.  | Approved to sit for exam                      |

**CLINICAL SOCIAL WORKER BY REACTIVATION:**

- |                      |                        |
|----------------------|------------------------|
| 1. Midura, Jayne     | Approved for licensure |
| 2. Van Uum, Kathleen | Approved for licensure |

**MASTER SOCIAL WORKER BY EXAM:**

- |           |   |
|-----------|---|
| 1. J.A.   | Approved to sit for exam                      |
| 2. C.B.   | Pending the receipt of additional information |
| 3. J.F.   | Approved to sit for exam                      |
| 4. L.A.G. | Approved to sit for exam                      |
| 5. T.H.   | Approved to sit for exam                      |
| 6. M.H.   | Approved to sit for exam                      |
| 7. A.J.B. | Approved to sit for exam                      |
| 8. R.L.   | Pending the receipt of additional information |
| 9. K.L.   | Approved to sit for exam                      |
| 10. H.L.  | Approved to sit for exam                      |
| 11. M.M.  | Approved to sit for exam                      |
| 12. M.M.  | Approved to sit for exam                      |
| 13. J.O.  | Approved to sit for exam                      |
| 14. A.O.  | Approved to sit for exam                      |
| 15. C.P.  | Approved to sit for exam                      |
| 16. A.P.  | Approved to sit for exam                      |
| 17. C.R.  | Approved to sit for exam                      |
| 18. C.R.  | Approved to sit for exam                      |
| 19. S.S.  | Approved to sit for exam                      |
| 20. C.S.  | Approved to sit for exam                      |



- |          |                          |
|----------|--------------------------|
| 21. S.S. | Approved to sit for exam |
| 22. T.T. | Approved to sit for exam |
| 23. N.W. | Approved to sit for exam |
| 24. E.W. | Approved to sit for exam |

**MASTER SOCIAL WORKER BY EXAM WAIVER:**

- |                     |                        |
|---------------------|------------------------|
| 1. Durham, Margaret | Approved for licensure |
| 2. Kelley, Charleka | Approved for licensure |
| 3. Sirlin, Carly    | Approved for licensure |

**MASTER SOCIAL WORKER BY REINSTATEMENT:**

- |                    |   |
|--------------------|---|
| 1. M.A.            | Pending the receipt of additional information |
| 2. Jones, Kathleen | Approved for licensure                        |

**STANDARDS COMMITTEE- APPLICANT INTERVIEW(S):**

**Black motioned, and Long seconded, and the Board voted to take the following action on applicants for licensure by Examination appearing before the AMFT/MFT Standards Committee.**

- G.M. Denied, insufficient supervision obtained.

**Black motioned, and Long seconded, and the Board voted to take the following action on applicants for licensure by Examination appearing before the APC/LPC Standards Committee.**

- M.C. Pending the receipt of additional information
- J.S. Refer to the Attorney General's Office

**Applications Ratify List:**

The Board reviewed the list of applicants previously reviewed and approved during the May 11, 2012 Board meeting, and issued between meetings administratively under the Boards direction.

**Professional Practices Committee Report:**

**Complaint Cases Closed:**

- COMP120089 and COMP120090

**Complaint Cases: In Investigations:**

- COMP120079 and COMP120091

**Complaint Cases: Pending the receipt of additional information:**

- COMP100031, COMP110101, COMP120002, COMP120006, COMP120010, COMP120019, COMP120040, COMP120044, COMP120049, COMP120063, COMP120064, COMP120066, COMP120067, COMP120072, COMP120074,

COMP120076, COMP120081, COMP120082, COMP120084, COMP120086, COMP120087, COMP120088, COMP120091, COMP120092, COMP120093, COMP120095, COMP120099, COMP120100, COMP120101, COMP120102, COMP120104, COMP120105 and COMP120109

**Complaint Cases: Referred to the Attorney General's Office:**

- COMP110030

**Long motioned, Black seconded, and the Board voted to accept the Professional Practice Committee Report as presented. None opposed, one recusal, motion carried.**

**Assistant Attorney General's Report:**

Tricia Downing, Senior Assistant Attorney General provided a status report, which included information on any cases referred for action.

**King motioned, Black seconded, and the Board voted to accept the Attorney General's report as presented. None opposed, motion carried.**

**Additional Business:**

1. Association update provided by Sue Fort, Executive Director, NASW

**With no additional Board business requiring discussion, Bacon motioned, Black seconded, and the Board voted to adjourn today's scheduled meeting at 3:00 p.m.**

**Minutes recorded by:** Amanda M. Allen, Board Support Specialist, HC1  
**Minutes reviewed and edited by:** Brig Zimmerman, Executive Director, HC 1

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Bonnie Barker, Chair

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Tanja Battle, Assistant Division Director,  
Executive Director, HC 2

These minutes were approved on: July 13, 2012